

You have the right to ...

EXPECT FAIR TREATMENT FROM ORGANISATIONS AND INDIVIDUALS IN THE WAY THEY OBTAIN, KEEP, USE AND SHARE YOUR INFORMATION.

OBJECT TO AN ORGANISATION USING YOUR DETAILS FOR PARTICULAR PURPOSES e.g. DIRECT MARKETING, PASSING YOUR DETAILS ONTO THIRD PARTIES.

REQUEST THAT INACCURATE INFORMATION ABOUT YOU BE CORRECTED.

REQUEST THAT ANY INFORMATION ABOUT YOU BE DELETED, IF THE ORGANISATION HAS NO VALID REASON TO HOLD IT.

COMPLAIN TO THE DATA PROTECTION COMMISSIONER IF YOU FEEL YOUR DATA PROTECTION RIGHTS ARE BEING INFRINGED.

REQUEST TO SEE A COPY OF ALL INFORMATION ABOUT YOU KEPT BY AN ORGANISATION.

A Data Controller must...

OBTAIN AND PROCESS YOUR PERSONAL INFORMATION FAIRLY.

KEEP YOUR PERSONAL DATA FOR ONE OR MORE SPECIFIED, EXPLICIT AND LAWFUL PURPOSES AND USE AND DISCLOSE YOUR PERSONAL DATA ONLY IN WAYS COMPATIBLE WITH THESE PURPOSES.

KEEP YOUR PERSONAL INFORMATION ACCURATE, COMPLETE AND UP-TO-DATE.

KEEP YOUR PERSONAL INFORMATION SAFE AND SECURE AND ENSURE IT IS NOT KEPT FOR ANY LONGER THAN IS NECESSARY.

ENSURE PERSONAL DATA HELD ABOUT YOU IS ADEQUATE, RELEVANT AND NOT EXCESSIVE.

GIVE YOU A COPY OF YOUR PERSONAL DATA ON REQUEST UNLESS EXCEPTIONAL CIRCUMSTANCES APPLY.



